



## Prince Albert High School admission arrangements for 2021

**This policy contains variations for internationally adopted previously looked after children (IAPLAC).**

**The variations are conditional on the 2021 School Admissions Code passing through Parliament and coming into force on 1 September 2021.**

### Introductory statement

Prince Albert High is a 11-18 co-educational, non-denominational school providing an exciting, highly motivating and challenging education. The school has the highest expectations of its pupils regardless of starting point or any perceived disadvantage. Our aim is to produce well rounded, confident and responsible young people who will make a positive contribution to our society.

### Admission number(s)

The school has an admission number of 180 for entry in year 7.

The school will accordingly admit this number of pupils if there are sufficient applications. Where fewer applicants than the published admission number(s) for the relevant year group are received, the Academy Trust will offer places at the school to all those who have applied.

### Application process

The school will process applications outside the normal local authority process for co-ordinating school offers. This means you will need to complete your LA common application form for your other choices of school in addition to a separate application for this school.

Applications for this school should be sent to Michelle Jones at the following address  
[pahighadmissions@the-pact.co.uk](mailto:pahighadmissions@the-pact.co.uk)

The closing date for applications is 31/10/2020.

Offers will be made on 01/03/2021. If we have not entered into a funding agreement with the Secretary of State opening the school by that date, they will be conditional offers and will be confirmed once we have a signed funding agreement.

The application form can be obtained from [www.pahigh.co.uk](http://www.pahigh.co.uk)

### Oversubscription criteria

When the school is oversubscribed, after the admission of pupils with an Education, Health and Care plan naming the school, priority for admission will be given to those children who meet the criteria set out below, in priority order:

1. Looked after children (LAC) and all previously looked after children (PLAC), including those children who appear (to the admission authority) to have been in state care outside of England and ceased to be in state care as a result of being adopted (IAPLAC) and who apply for a place at the school.
2. Children of staff who have been recruited to fill a skill-shortage area.
3. Children in Y6 who attend at the time of application one of the primary schools in the Prince Albert Community Trust; Prince Albert Primary School, Heathfield Primary School and Birchfield School.
4. Children (siblings) with an older brother or sister, already at the school, who will still be in attendance at the time the sibling enters the school.
5. Children of UK service personnel (UK armed forces) who have a letter confirming they are going to be moving to the area
6. Other children arranged in order of priority according to how near their home addresses are to the postal address of the school, determined by a straight-line, as the crow flies measurement.

## **Tie-break<sup>1</sup>**

In a very small number of cases it may not be possible to decide between the applications of those pupils who are the final qualifiers for a place when applying the published admission criteria 2-5.

For example, this may occur when children in the same year group live at the same address, or if the distance between the home and school is exactly the same, for example, blocks of flats. If there is no other way of separating the application according to the admissions criteria and to admit both or all of the children would cause the Published Admission Number for the child's year group to be exceeded, the Local Authority will use a computerised system to randomly select the child to be offered the final place.

If twins or children from multiple births are tied for the final place, they will all be admitted and the school will operate over PAN.

## **Late applications**

All applications received by the school after the deadline will be considered to be late applications. Late applications will be considered after those received on time. If, following consideration of all applicants the school is oversubscribed, parents may request that their child is placed on the school's waiting list.

## Admission of children outside their normal age group

Parents may request that their child is admitted outside their normal age group. To do so parents should include a request with their application, specifying why admission out of normal year group is being requested.

When such a request is made, the academy trust will make a decision on the basis of the circumstances of the case and in the best interests of the child concerned, taking into account the views of the headteacher and any supporting evidence provided by the parent.

## Waiting lists

The school will operate a waiting list for each year group. Where the school receives more applications for places than there are places available, a waiting list will operate until the end of the first term after the beginning of the school year. This will be maintained by the Academy Trust and it will be open to any parent to ask for his or her child's name to be placed on the waiting list, following an unsuccessful application.

Children's position on the waiting list will be determined solely in accordance with the oversubscription criteria. Where places become vacant they will be allocated to children on the waiting list in accordance with the oversubscription criteria. The waiting list will be reordered in accordance with the oversubscription criteria whenever anyone is added to or leaves the waiting list.

## Appeals

All applicants refused a place have a right of appeal to an independent appeal panel constituted and operated in accordance with the School Admission Appeals Code.

Appellants should contact Michelle Jones by 30/04/2021 for information on how to appeal. Information on the timetable for the appeals process is on our website at [www.pahigh.co.uk](http://www.pahigh.co.uk)

## Notes:

- Home address:

The home address is where a child normally lives. Where a child lives with parents with shared parental responsibility, each for part of a week, the address where the child lives is determined using a joint declaration from the parents stating the pattern of residence. If a child's residence is split equally between both parents, then parents will be asked to determine which residential address should be used for the purpose of admission to school. If no joint declaration is received where the residence is split equally by the closing date for applications, the home address will be taken as the address where the child is registered with the doctor. If the residence is not split equally between both parents, then the address used will be the address where the child spends the majority of the school week.

Sibling:

'Sibling' means a natural brother or sister, a half brother or sister, a legally adopted brother or sister or half-brother or sister, a step brother or sister or other child living in the same household as part of

the same family who, in any of these cases, will be living at the same address at the date of their application for a place.